



MORTGAGEPLUScc
FOR ALL YOUR BOND REQUIREMENTS

DOCUMENTATION REQUIRED

STANDARD DOCUMENTATION

- Complete Application.
- Fully completed Income & Expenditure section on application.
- Fully completed Assets & Liabilities section on application.
- High Quality copies of all applicants ID's.
- High Quality copies of marital status documents.
- Proof of Income (latest salary advice off all applicants).
- Audited Financial statements for most recent financial year – **if self employed.**
- Letter from auditor to confirm income – **if self employed.**
- Last 3 Month's personal bank statements (some banks may require more)
- Last 6 Month's personal bank statement if self employed or commission earner
- Last 6 Month's business bank statements – **if self employed.**
- Latest utility account (water & lights).
- Sectional Title – financial statements of the body corporate as well as sectional title plans.

ADDITIONAL DOCUMENTATION

- FURTHER ADVANCE
- Standard Documentation as above.

NEW LOAN

- Standard Documentation as above.
- Offer to purchase.
- Title Deed if property is paid off.

SWITCH

- Standard Documentation as above.
- Latest 6 Month's bond statements.

BUILDING LOAN

- Standard Documentation as above.
- Offer to purchase.
- Building Contract.
- Building Plans.
- NHBRC Certificate.



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APPLICATION IN A TRUST

- Standard Documentation as above.
- Copy of the trust deed.
- Authorization letter from the Master of the Supreme Court, permitting the trustees to deal on behalf of the trust.
- Resolution.
- Letter of surety ship from trustees.

APPLICATION IN A CC

- Standard Documentation as above.
- CC documents CK 1 & 2.
- Letter to confirm CC is solvent.
- Latest certified financial statements of CC compiled by the accountant.
- Proof of income, auditor's letter and 6 months' bank statements.
- Resolution by members (signatories on documentation).
- Letter of surety ship from members CC.

COMPANY

- Standard Documentation as above.
- CM 1 certificate of incorporation.
- CM 2 Contents of Register of Directors, Auditors and Officers.
- CM 46 Certificate to commence business.
- CM 9 Certificate of Change of Name of Company (if applicable).
- Summary of minutes of the director's meeting(s) at which it was decided to take out a loan and who was authorized to sign documentation on behalf of the company.
- Articles of association certificate.
- Resolution.
- Latest signed financial statement.
- Proof of income – Auditors letter.
- Letter of surety ship from directors.

Morne Prinsloo

(Owner)

Mortgage Plus cc

+27.11.327.4489 | **Switchboard**
 +27.86.560.1224 | **National Fax (South Africa)**
 +27.11.327.4489 | **International Fax**
 +27.79.407.5172 | **Mobile**

www.mortgagepluscc.co.za



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